

INTERNAL QUALITY ASSURANCE CELL (IQAC)

08.12.2019

CIRCULAR

2nd Meeting of Internal Quality Assurance Cell (IQAC) will be held on 10.12.2019 (10:00 AM TO 12:30 PM) at Board room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

Agenda:

1. Review of Ist Meeting
2. Academic Activities
3. Preparation of AQAR


IQAC DIRECTOR


PRINCIPAL

Copy To,

The Chairman for Kind Information,

IQAC Members



Members of IQAC (2019-20)

Name	Responsibility
Dr. B.Sanjay Gandhi, Principal	Chairperson - IQAC
Dr. J.Maalmarugan, Professor & Head, EEE	Director - IQAC
Mr.V.Hariharan, GM-Operations & CR, Messer Cutting Systems, Coimbatore	External Expert
Mr.M.Viramanikandan, AGM & HR -Versa Drives, Idikarai Coimbatore	External Expert
L.Pradeep Kumar, Professor & Head, Civil	Member, IQAC
Mrs.C.P.Tamilselvi, Professor & Head, CSE	Member, IQAC
Mr.K.Bagiyalakshmi, Professor & Head, ECE	Member, IQAC
Mr.S. Ohm Prakash, Professor & Head, Mechanical	Member, IQAC
Dr.S.V.Manemaran, Professor & Head, Science and Humanities	Member, IQAC
Dr. M.Meenakumari, Professor, ECE	Member, IQAC
Ms.R.Rohini, IV Year, EEE	Member Student
Mr.Maharaja,IV Year,Mech	Member Student
Mr. R.Ayyanar, PCB Design Engineer, Caliber Interconnect Solution, Coimbatore	Alumni Representative
Mr. M.Sureshkumar, Associate Professor, CSE	Secretary, IQAC



SRI RANGANATHAR
INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
(An ISO 9001:2015 Certified Institution)
Athipalayam, Coimbatore - 641 110. Web site: www.sriet.ac.in Ph: 0422 2697792



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INTERNAL QUALITY ASSURANCE CELL
(IQAC)

IQAC 2nd Quarterly Meeting (October, November & December)
Academic Year (2019-20)

Prepared By
Dr.J.Maalmarugan
HoD-EEE & Director IQAC



IQAC 2nd Quarterly Meeting (October, November & December)

Meeting Date and Time	10-12-2019 (10:00 AM to 12:00 PM)
Venue	Board Room

Academic Year 2019- 20

Members present in the Meeting:

S.No.	Name of the Faculty	Department
1	Dr.B.Sanjay Gandhi, Chairperson,IQAC	Principal
2	Mr.M.Viramanikandan, AGM & HR – Versa Drives, Idikarai Coimbatore	External Expert
3	Dr.J.Maalmarugan, Director, IQAC	HoD/EEE
4	Mrs.K.Bagyalakshmi, Member,IQAC	HoD/ECE
5	Mr.S.Ohm Prakash, Member,IQAC	HoD/Mech
6	L.Pradeep Kumar, Member,IQAC	HoD/Civil
7	Dr.S.V.Manimaran, Member,IQAC	HoD/S&H
8	Mrs.C.P.Tamilselvi, Member,IQAC	HoD/CSE
9	Dr.M.Meenakunari, Member, IQAC	Professor/ECE
10	Mr.M.Sureshkumar, Secretary, IQAC	Associate Prof./CSE

At the outset, Dr.B.Sanjay Gandhi, Principal, SRIET & Chairperson-IQAC welcomed all the members for the second meeting of SRIET-IQAC. He extended a special welcome to the M.Viramanikandan, AGM & HR –Versa Drives, Idikarai Coimbatore, Member-Industrialist. He informed the members that the recommendations of first IQAC meeting were successfully implemented.

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POINT 1: Review on functioning of IQAC

The functions and role of IQAC in sustaining the quality of the academic programs of the college was highlighted. Significant activities and contributions of IQAC were briefed.

Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
1	Review of Faculty Activities			
a)	Department Events	All heads of Department presented the details of Events which was conducted in their respective department during the past three months	-	-
b)	FDP's	Faculties from all departments have registered for FDP's and they may be provided On Duty for attending the FDP's	-	-
2	Review of Student Events			
a)	University Result	Previous semester result analysis was made and various points have been discussed for improving the result in upcoming semester	-	-
b)	Internship	All the students from all department must go to Internship or Implant training during the semester holidays and details of visit must be presented in next IQAC meeting	Dec 2019	HoD/Dept Placement Coordinator
c)	Focusing the result	CIA test performance was discussed and coaching for Semester examination was planned for weak students and must ensure for producing the good results	Nov 2019	All HoD's/staffs
d)	Placement	Principal mentioned that we should bring more	All days`	Placement



		companies for the placement. And number of student count in getting placement should get increased		Officer/Placeme nt Coordinator
e)	Attendance	Minimum attendance required for the students to appear for Anna University Semester Examination	Continuous	HoD Concerned
f)	Feedback	Feedback must be obtained from all the students for all the courses in their respective departments and analysis is to be made	During the end of semester	Hod/ Staff-incharge for feedback

POINT 2: Review on Academic Activities of the College.

Chairman reported the existing practices in the areas of teaching and learning process, Internal Examination, Research and other Student Progression. He moved the discussion with the innovative and best practices adopted in teaching and learning process.

POINT 3: Preparation of Annual Quality Assurance Report (AQAR)

It was recommended that Draft of the IQAC activities should be based on the plan of action chalked out by the IQAC-Director, in consultation with the members of IQAC. The Staff coordinators of various cells are insisted to give input for preparation of AQAR



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Faculty Signature:

S.No.	Name of the Faculty	Signature
1	Dr.J.Maalmarugan, Director, IQAC	
2	Mrs.K.Bagyalakshmi, Member,IQAC	
3	Mr.S.Ohm Prakash, Member,IQAC	
4	L.Pradeep Kumar, Member,IQAC	
5	Dr.S.V.Mantamaran, Member,IQAC	
6	Mrs.C.P.Tamilselvi, Member,IQAC	
7	Dr.M.Meenakunari, Member, IQAC	
8	Mr.M.Sureshkumar, Secretary, IQAC	
9	Mr.M.Viramanikandan, AGM & HR -Versa Drives, Idikarai Coimbatore	

12/12/19
IQAC-Director

(Dr.J.Maalmarugan, HoD-EEE)

Chairperson

(Dr.B.Sanjay Gandhi, Principal-SRIET)

Copy to:

IQAC Members.

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