



SRI RANGANATHAR
INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
(An ISO 9001:2015 Certified Institution)
Athipalayam, Coimbatore - 641 110. Web site: www.sriet.ac.in Ph: 0422 2697792



INTERNAL QUALITY ASSURANCE CELL (IQAC)

02.07.2019

CIRCULAR

1st Meeting of Internal Quality Assurance Cell (IQAC) will be held on 04.07.2020 (10:00 AM to 12:30 PM) at Board room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

Agenda:

1. Faculty Activity
2. Student Activity

02/07/19
IQAC DIRECTOR

02/07/19
PRINCIPAL

Copy To,

The Chairman for Kind Information,

IQAC Members.



Members of IQAC (2019-20)

| Name | Responsibility |
|---|-----------------------|
| Dr. B.Sanjay Gandhi, Principal | Chairperson - IQAC |
| Dr. J.Maalmarugan, Professor & Head, EEE | Director - IQAC |
| Mr.V.Hariharan, GM-Operations & CR, Messer Cutting Systems, Coimbatore | External Expert |
| Mr.M.Viramanikandan, AGM & HR -Versa Drives, Idikarai Coimbatore | External Expert |
| L.Pradeep Kumar, Professor & Head, Civil | Member, IQAC |
| Mrs.C.P.Tamilselvi, Professor & Head, CSE | Member, IQAC |
| Mr.K.Jeyaram, Professor & Head, ECE | Member, IQAC |
| Mr.S. Ohm Prakash, Professor & Head, Mechanical | Member, IQAC |
| Dr.S.V.Manemaran, Professor & Head, Science and Humanities | Member, IQAC |
| Dr. M.Meenakumari, Professor, ECE | Member, IQAC |
| Ms.R.Rohini, IV Year, EEE | Member Student |
| Mr.Maharaja,IV Year,Mech | Member Student |
| Mr. R.Ayyanar, PCB Design Engineer, Caliber Interconnect Solution, Coimbatore | Alumni Representative |
| Mr. M.Surskumar, Associate Professor, CSE | Secretary, IQAC |



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INTERNAL QUALITY ASSURANCE CELL
(IQAC)

IQAC 1st Quarterly Meeting (July, August & September)
Academic Year (2019-20)

Prepared By
Dr.J.Maalmarugan
HoD-EEE & Director IQAC



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| Doc. No. | QR/C4-19 |
| Rev. No | 00 |
| Date | 05.07.2019 |
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IQAC 1st Quarterly Meeting (July, August & September)

| | |
|-----------------------|-----------------------------------|
| Meeting Date and Time | 04-07-2019 (10:00 AM to 12:30 PM) |
| Venue | Board Room |

Academic Year 2019 - 20

Members present in the Meeting:

| S.No. | Name of the Faculty | Department |
|-------|---|---------------------|
| 1 | Dr.B.Sanjay Gandhi, Chairperson,IQAC | Principal |
| 2 | Dr.J.Maalmarugan, Director, IQAC | HoD/EEE |
| 3 | Mr.K.Jeyaram, Member,IQAC | HoD/ECE |
| 4 | Mr.S.Ohm Prakash, Member,IQAC | HoD/Mech |
| 5 | L.Pradeep Kumar, Member,IQAC | HoD/Civil |
| 6 | Dr.S.V.Manimaran, Member,IQAC | HoD/S&H |
| 7 | Mrs.C.P.Tamilselvi, Member,IQAC | HoD/CSE |
| 8 | Dr.M.Meenakunari, Member, IQAC | Professor/ECE |
| 9 | Mr.M.Sureshkumar, Secretary, IQAC | Associate Prof./CSE |
| 10 | Mr.V.Hariharan, GM-Operations & CR, Messer Cutting Systems, Coimbatore | External Expert |

- At the outset, Dr.B.Sanjay Gandhi. Principal, SRIET & Chairperson-IQAC welcomed all the members for the first meeting of SRIET-IQAC. He extended a special welcome to the Mr.V.Hariharan, GM-Operations & CR, Messer Cutting Systems, Coimbatore. The Principal informed the members that the diverse experience, knowledge and skills of these members would go a long way in accomplishing the aims and objectives of SRIET-IQAC.

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POINT.1 Discussion of the progression of SSR report

The Principal requested Dr.J.Maalmarugan, Director, IQAC to present the report on status of self-study report. Director circulated completed version of self-study report to all members and invited members to contribute needful suggestions on the self-study report. Members expressed their satisfaction in the completion of self-study report.

POINT.2: Action Plan

Plan of Action of IQAC is proposed and as follows:

- Motivate the faculties for undertaking quality research activities and bring out more number of research projects and publications
- Encourage faculties to apply and organize funded workshops/seminars/conferences in national and international levels
- Strengthen the employability skills of students and campus placement
- Reinforce the Environmental Projects for Green Campus Encourage students to apply theoretical knowledge and come up with innovative projects

| SI.No. | Points Discussed | Response from other members | Target Date | Responsibility |
|--------|---------------------------------|---|-------------|---------------------------|
| 1 | Faculty Activities | | | |
| a) | Publication & Research | Faculty Publications must be improved in all the Department | All days | All HoD's & Staff members |
| | | Faculty with M.E qualification are asked to register for Ph.D degree | All days | All HoD's & Staff members |
| b) | Research Proposal | All the faculties are asked to send the proposal for various funding agencies | All days | All HoDs & Staff members |
| c) | Workshop /Seminar/Guest lecture | All the departments are asked to Arrange more number of Workshop, Guest Lecture, Seminar etc | All days | All HoDs & Staff members |
| d) | Industry Visit/Internship | Industrial Visit and Internship have to planned in this semester to enhance their practical knowledge | All Days | All HoDs & Staff members |

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| e) | Add On course | Based on the meeting held in their respective departments. All the department HoDs are insisted to plan the ADD-ON course to the students to build their gap between academics and industries. | All days | All HoDs & Staff members |
| f) | Extension Activities | NSS Activities must be planned in this semester | All days | NSS Coordinator |
| 2 | Student Activity | | | |
| a) | Internship & Projects | Final year students must plan for their final year project and title has to be confirmed in this semester and if they wish to apply for the industrial project OD can be provided for them | All days | All Final year Students/Staff members form all Dept. |
| b) | Symposium Paper presentation | II year, & III year students can present papers and project demos in National level technical symposium conducted by other Institutions to enrich their knowledge in their domain | All days | All Dept. students/ staffs |
| c) | Participating Seminars/ Workshop | All the faculties are asked to encourage the students to take part in various workshop and seminar organizing by other institution to develop their knowledge beyond the syllabus | All days | All Dept. students/ staffs |
| d) | Student Discipline & Academic Performance | Student must be instructed to come with proper dress code with clean shave and come in formal shoes. And student attendance should be monitored regularly. | All days | All Dept. students/ staffs |



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|----|-------------------------------|--|------------------------------|---|
| e) | Implant training & Internship | II & III year Students must go to Internship to enhance their technical knowledge and also to bridge gap between Institution and Industry, every semester they should go to in implant training and Final year student must go for Internship compulsorily | At the end of Every Semester | Placement Coordinator of All Depts. |
| f) | Placement | Placement training should be provided to all the final year student should make the student to get placement in reputed companies | All days | Placement officer/Placement Coordinator |

After discussion, members approved the plan of action of IQAC

Faculty Signature:

| S.No. | Name of the Faculty | Signature |
|-------|---|-----------|
| 1 | Dr.J.Maalmarugan, Director, IQAC | |
| 2 | Mr.K.Jayaram, Member,IQAC | |
| 3 | Mr.S.Ohm Prakash, Member,IQAC | |
| 4 | L.Pradeep Kumar, Member,IQAC | |
| 5 | Dr.S.V.Manjmaran, Member,IQAC | |
| 6 | Mrs.C.P.Tamilselvi, Member,IQAC | |
| 7 | Dr.M.Meenakunari, Member, IQAC | |
| 8 | Mr.M.Sureshkumar, Secretary, IQAC | |
| 9 | Mr.V.Hariharan, GM-Operations & CR, Messer Cutting Systems. | |

IQAC-Director

Principal

Copy to: Internal Quality Assurance Cell Members

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