



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

15.07.2017

### CIRCULAR

As per the National Assessment and Accreditation Council (NAAC), an Internal Quality Assurance Cell (IQAC) has been planned to initiate in our institution on 17.07.2017 at 11:00 A.M in the Principal's chamber along with its executive members. All the IQAC Members are hereby informed to attend the meeting without fail.

*Jud*  
15/7/17  
**IQAC DIRECTOR**

*Prin*  
**PRINCIPAL**

Copy To,

The Chairman for Kind Information,

#### List of IQAC Member

Name	Responsibility
Dr. B.Sanjay Gandhi, Principal	Chairperson - IQAC
Dr. J.Maalmarugan, Professor & Head, EEE	Director - IQAC
Mr.T.Balachandar, Director, Good Will Systems, Coimbatore	External Expert
Mr.T.Ramesh, GM , S&G Innovators Coimbatore	External Expert
R.M.Palanisami Professor & Head, Civil	Member, IQAC
Mrs.C.P.Tamilselvi, Professor & Head, CSE	Member, IQAC
Mr.K.Jayaram, Professor & Head, ECE	Member, IQAC
Mr.D.K.Saravanan, Professor & Head, Mechanical	Member, IQAC
Dr.S.V.Manemaran, Professor & Head, Science and Humanities	Member, IQAC
Mr.S.Sivasubramaniyan, IV Year, EEE	Member Student
Mr.K.Anto Praveen, IV Year, Mech	Member Student
Mr.K.Nagalingam, CAD Designer , Royal chains Pvt. Ltd, Mumbai, India	Alumni Representative
Mr. M.Sufskumar, Assistant Professor, CSE	Secretary, IQAC



# **SRI RANGANATHAR**

## **INSTITUTE OF ENGINEERING AND TECHNOLOGY**

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)

(An ISO 9001:2015 Certified Institution)

Athipalayam, Coimbatore - 641 110. Web site: [www.sriet.ac.in](http://www.sriet.ac.in) Ph: 0422 2697792



ISO 9001:2015

## **INTERNAL QUALITY ASSURANCE CELL**

### **(IQAC)**

**IQAC I<sup>st</sup> Meeting Minutes  
Academic Year (2017-18)**

**Prepared By  
Dr.J.Maalmarugan  
HoD-EEE & Director IQAC**

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### IQAC 1<sup>st</sup> MEETING MINUTES

Meeting Date and Time	17-07-2017 (11:00 AM to 01:00 PM)
Venue	Principal Chamber

### Academic Year 2017- 18

Members present in the Meeting:

S.No.	Name of the Faculty	Department
1	Dr.B.Sanjay Gandhi, Chairperson-IQAC	Principal
2	Dr.J.Maalmarugan, Director-IQAC	HoD/EEE
3	Mr.Jayaram, Member-IQAC	HoD/ECE
4	Mr.D.K.Saravanan, Member-IQAC	HoD/Mech
5	Dr.RM.Palanisamy, Member-IQAC	HoD/Civil
6	Dr.S.V.Manjmaran, Member-IQAC	HoD/S&H
7	Mrs.C.P.Tamilselvi, Member-IQAC	HoD/CSE
8	T.Balachandar, Good will System	External Member
9.	Mr.M.Sureshkumar, Secretary, IQAC	AP/CSE

The Internal Quality Assurance Cell (IQAC), a post-accreditation quality sustenance measure, has been inaugurated on 17th July 2017 in our college as per the National Assessment and Accreditation Council (NAAC). The main objective of initiative IQAC is to enhance the quality of Teaching Learning Process (TLP) of the institute and to achieve the Vision and Mission of the College. The first IQAC meeting was held on 17th July 2017 at 11:00 A.M at the Principal's office along with its executive body members.

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Dr. B.Sanjay Gandhi, the Principal, was the Chair of the meeting and he welcomed the members of IQAC, and insisted that the primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College,

**The following are the IQAC members for the Academic Year 2017-18**

Name	Responsibility
Dr. B.Sanjay Gandhi, Principal	Chairperson - IQAC
Dr. J.Maalmarugan, Professor & Head, EEE	Director - IQAC
Mr.T.Balachandar, Director, Good Will Systems, Coimbatore	External Expert
Mr.T.Ramesh, GM , S&G Innovators Coimbatore	External Expert
R.M.Palanisami Professor & Head, Civil	Member, IQAC
Mrs.C.P.Tamilselvi, Professor & Head, CSE	Member, IQAC
Mr.K.Jayaram, Professor & Head, ECE	Member, IQAC
Mr.D.K.Saravanan, Professor & Head, Mechanical	Member, IQAC
Dr.S.V.Manemaran, Professor & Head, Science and Humanities	Member, IQAC
Mr.S.Sivasubramaniyan, IV Year, EEE	Member Student
Mr.K.Anto Praveen, IV Year, Mech	Member Student
Mr.K.Nagalingam, CAD Designer , Royal chains Pvt. Ltd, Mumbai, India	Alumni Representative
Mr. M.Sureshkumar, Assistant Professor, CSE	Secretary, IQAC

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The IQAC members have taken charge and the following points have been discussed for the development of Teaching Learning Process (TLP). The coordinator of IQAC explained about the Vision, Mission and functional aspects of IQAC.

- The IQAC will provide greater clarity, focus towards quality enhancement, and facilitate internalization of the quality culture.
- The IQAC will contribute towards enhancement and integration among the activities of the College and institutionalize many good practices.
- Discussion on Roles and Responsibilities of IQAC
- IQAC committee members suggested that there should be experts from industry, academic institution, local society and alumni as an IQAC committee member.
- The chairperson suggested to appoint all the heads of the departments as IQAC committee members.
- Discussion on establishment of IQAC office - IQAC Director suggested place for IQAC office and requirements of furniture and other things for IQAC office and it is recommended that new IQAC office will be established in the Institute.
- IQAC Director informed the members that, various activities should be started under IQAC with two main parameters
  1. **Faculty Activity** which includes Publication, Research Activities, Extension Activities etc
  2. **Student Activities** like Paper presentation, Project work, Internship & Placement etc
- System (ILMS) will be replaced with much more advanced ROVAN Software.
- The IQAC members suggested to organize a Personality Development program for faculties. It was decided to conduct motivational programs for both faculty and students.

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- IQAC members requested the all heads of the departments to organize both Value added and Add on courses for the students.
- IQAC Director requested the committee members to plan for National level workshops & Symposium in our college campus.
- The meeting ended with formal vote of thanks by IQAC Director Dr. J.Maalmarugan.

  
IQAC Director

  
Principal

Encloses:

1. Faculty Activity Report Format
2. Student Activity Report Format

Copy to:

All IQAC Members  
Principal Office File  
IQAC File.

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